

CVARC Board Meeting Minutes

Jan 11, 2024

2023 Board Members					
President	Daphne Vandervalk	KN6TXX	Vice President	Ed Zimmermann	N6XEW
Editor/Publisher	Andy Ludlum	K6AGL	Operations	Martin Hickey	AJ6CL
Education	Keith Elliott	W6KME	Public Relations	April Taylor	KN6QQW
Member at Large	Zak Cohen	N6PK	Secretary	Craig Grimm	KD6NFD
Member at Large	Warren Wegerer	K6WKW	Social	Mike Felio	K6MJF
Member at Large	Ron Topolinski	K6CPR	Technical	James Smith	KK6YAM
Member at Large	Huston Herman	KK6WT	Treasurer	Christian Ylagan	K6CAY

Absent from meeting: Mike, Christian

Visitors: None

CVARC members are welcome to attend the meetings of the CVARC Board of Directors. They are held on the second Thursday of the month at 7 P.M.

Location: Westlake Village Civic Center, James B. Henderson Fireside Room, 31200 Oak Crest Drive, Westlake Village, CA 91361

Action Items are highlighted in yellow.

Meeting called to order by Daphne @ 1900

- **Previous Meeting Minutes –**
 - Plaque was engraved – completed.
 - Motioned to approve, second and approved by all.
- **Treasurer’s report – Christian (absent)**
 - Martin – correction to expense, “Field Day reservation” should be for Winter Field Day.
 - Dec financials reviewed. Motioned to approve, second and approved by all.
- **President’s report – Daphne**
 - CVARC GENERAL MEETING 1/18
 - Coffee – Huston will pick up coffee for meeting
 - Cookies – to supplied by James
 - Pre-meeting dinner location – Toppers Pizza, Thousand Oaks
 - Meeting location – Oak Room Civic Arts Plaza
 - Topic – W2AEW – Basic test equipment for your shack. Via Zoom
 - Ed has raffle prizes on order.
 - Discussion: PVTAC (Pleasant Valley Telecommunications Advisory Council) has asked if CVARC can donate \$700 toward refurbishing the Sulphur Mountain repeater, and/or

request donations from our members. (Paul Strauss WD6EBY and Orv Beach WB6I have contacted us to inquire.

- Warren spoke with Paul for clarification – painting exterior of repeater building, will be about \$2400. Paul approached other groups. Orv Beach contacted Daphne also with same ask.
- Warren will call Paul and invite him to CVARC meeting to speak about the request. Funds will be collected by CVARC for tracking. CVARC may decide to contribute in addition to members.

- Any announcements or want to speak at the next general meeting?
 - Zak, Martin, James, Keith will be on Zoom

- **Vice President's report – Ed**

- Jan - W2AEW – Basic test equipment for your shack. Via Zoom
- Feb - Ed will present testing your radio
- Mar – Random Metal Objects – Keith
- Apr – Winlink and packet, oriented towards emergency comms – Stu
- May – Field Day planning - Keith
- Jun – Satellite comms – Martin and Victor
- Jul – POTA/SOTA Anacapa Island – Bill Wilcox
- Aug – Ron to talk about SOTA/POTA ahead of Aug event.

- **Operations – Martin**

January 27 - Winter Field Day, 10am-3pm, Dos Vientos Park. National Event starts at 11am.

- **Members at Large**

- Zak – banquet results- 66 x \$33= \$2178, 12 did not show, \$4083 total expenditures, CVARC contributed \$1905 to make up difference. Per person cost was \$61 total cost for each individual ticket.
- Warren – nothing to add.
- Huston – idea for printing brochure to promote POTA/SOTA and CVARC, also business cards.
- Ron – thinking of SOTA event again in Aug. Will contact owner of property. Ron will speak at general meeting ahead of event. Idea to create contest event within the activation. Bill Wilcox is planning POTA/SOTA event at Anacapa island Aug 3, will present in July.

- **Education – Keith**

- Submitted request to Sherwood for Field Day in June
- Would like to add CW class this year, will be total of 4 Tech classes, 2 gen classes, and 2 Extra classes, 9 total classes this year. Keith sent dates to Zak so he can reserve room.

- **Technical – James**

- Project idea - sound card interface project.
- Project idea - emergency roll up J pole built from twin lead.

- **Publisher – Andy**
 - Meeting announcement fixed on web page so it does not scroll down.
 - Received content from James book report, Norm hand key night, both great examples of content for web site.

- **VE Coordinator – Andy**
 - Dec session 16 licenses, 1 person passed all 3 tests.

- **Public Relations – April**
 - General meeting and Winter Field Day submitted to Acorn
 - WFD submitted to Conejo Valley Guide
 - Idea – revenue sharing with restaurants to raise money for events. **April to outline and present at next meeting.**

- **Social – Mike (not present)**

- **New business**

Meeting adjourned 2030

Minutes captured and submitted by Craig KD6NFD

Important dates

- Apr/May 2024 - City of Westlake Village insurance renewal - Zak
- August 2024 – Sheriff Station room renewal for 2025 - Zak
- Q4 2024 – WLV City Hall room reservation (Andy/Ed)
- November 26, 2026 - Renew Club Callsign (AA6CV) Trustee – Andy
- January 19, 2030 - Renew Club Packet Callsign (KJ6EUS) Trustee – Ed
- Sept 24 2028 – Renew ARRL Special Server Club (every 5 years) - Zak