

CVARC Board Meeting Minutes Nov 09, 2023

2023 Board Members					
President	Ed Zimmermann	N6XEW	Vice President	Daphne Vandervalk	KN6TXX
Editor/Publisher	Andy Ludlum	K6AGL	Operations	Martin Hickey	AJ6CL
Education	Keith Elliott	W6KME	Public Relations	April Taylor	KN6QQW
Member at Large	Zak Cohen	N6PK	Secretary	Craig Grimm	KD6NFD
Member at Large	Warren Wegerer	K6WKW	Social	Mike Felio	K6MJF
Member at Large	Ron Topolinski	K6CPR	Technical	James Smith	KK6YAM
Member at Large	Phil Bartlett	K6UJO	Treasurer	Christian Ylagan	K6CAY

Absent from meeting: Phil, Mike, Christian

Visitors: None

CVARC members are welcome to attend the meetings of the CVARC Board of Directors. They are held on the second Thursday of the month at 7 P.M.

Location: Westlake Village Civic Center, James B. Henderson Fireside Room, 31200 Oak Crest Drive, Westlake Village, CA 91361

Action Items are highlighted in yellow.

Meeting called to order by Ed @ 1900

- **Previous Meeting Minutes –**

- Tracking of new member applications. – in process of tuning.
 - Andy suggested ARRL SB section Groups io can be source of new hams for April to reach out to.
- Articles/Seal – Brad has hard copy of Articles – No Seal
- Unknown August new member – Christian will look into it.
- Signatories updated with Wells Fargo – completed Ed and Rob Hansen are main signors.
- QuickBooks not online version. Working on way to make offsite backup with Christian. PW to be stored with secretary.
- Additional PO BOX key obtained. Ed has new key, Christian has other key.
- Motioned to approve, second and approved by all.

- **Treasurer’s report – Christian (absent)**

- Oct financials reviewed. Motioned to approve, second and approved by all.

- **President’s report – Ed**

- Bosma Award Nominations completed. – board voted, Martin is the winner.
 - Keith will have the plaque engraved.
- 2024 Board of Directors Slate completed! Update for Houston – call is KK6WT
- New Member Committee and chair – in process

- Centralized file location for Board member files. (in progress) To be used for member roster, Speaker's List, financials, etc.
- WLV City Hall room reservation (Andy/Ed) – Completed 11/23
- CVARC GENERAL MEETING 11/16
 - Coffee will be by coffee pot
 - Cookies – April
 - Pre-meeting dinner location - Bandit's Bar and Grill 589 N. Moorpark Rd. Thousand Oaks, CA 91360
 - Topic - Gadgets for your shack - Tim / Duffy DX Eng.
- Any announcements or want to speak at the next general meeting?
 - Zak – Holiday banquet, ACS
 - Keith – Board Net
 - James – solicit ideas for technical.
- **Vice President's report – Daphne**
 - Speaker's report – upcoming topics
 - Nov 16 - Gadgets for your shack, confirmed. Tim Duffy DX Eng.
 - Dec 21 – no meeting, Holiday party.
 - Jan – random metal objects – Keith to present.
 - Speaker committee needs ideas and members. Ed to announce at general meeting.
- **Operations – Martin**
 - Next big event is Winter Field Day last weekend of Jan. Martin working to identify park location. Will try for Borchard Park. Sandwiches are suggested.
- **Members at Large**
 - Zak – deposit is paid for holiday party. 49 signed up, need 53 for break even.
 - Warren – nothing to add.
 - Phil – not present.
 - Ron – not present.
- **Education – Keith**
 - Working on guided self-study group. 1st class started yesterday for General class, 7pm on Wed.
 - Suggested a 2nd coffee pot for general meetings. Motioned for approval, second, approved by all.
- **Technical – James**
 - Looking for ideas for next technical build. Has box of parts that could potentially be projects – power supply.
- **Publisher – Andy**

- Reminded that @cvarc.org alias emails are having issues, suggested to board members removing individual @cvarc.org email addresses and replacing them with alternate email address on CVARC page if anyone is concerned with not receiving emails.
- **VE Coordinator – Andy**
 - Next Dec 10
- **Public Relations – April**
 - Submitted the next general meeting to Acorn.
 - Considering adding general meeting to Conejo Valley Guide web portal.
- **Social – Mike (not present)**
- **New business**
 - Zak will post new officers to ARRL after election.

Meeting adjourned 2016

Minutes captured and submitted by Craig KD6NFD

Important dates

- ARRL Special Server Club. The five years for this cycle is 9/24/2023 – COMPLETED
- August 2023 – Sheriff Station room renewal for 2024 (Zak) Completed.
- City of Westlake Village insurance renewal – April/May 2023 Completed 4/20
- 2023 Q4 – WLV City Hall room reservation (Andy/Ed) – Completed 11/23
- City of Westlake Village insurance renewal – April/May 2024
- August 2024 – Sheriff Station room renewal (Zak)
- November 26, 2026 Renew Club Callsign (AA6CV) Trustee – Andy Ludlum – K6AGL
- January 19, 2030 Renew Club Packet Callsign (KJ6EUS) Trustee – Ed Zimmermann
- ARRL Special Server Club. The five years for this cycle is 9/24/2028