

# CVARC Board Meeting Minutes

## Jul 13, 2023

2023 Board Members					
President	Ed Zimmermann	N6XEW	Vice President	Daphne Vandervalk	KN6TXX
Editor/Publisher	Andy Ludlum	K6AGL	Operations	Martin Hickey	AJ6CL
Education	Keith Elliott	W6KME	Public Relations	April Taylor	KN6QQW
Member at Large	Zak Cohen	N6PK	Secretary	Craig Grimm	KD6NFD
Member at Large	Warren Wegerer	K6WKW	Social	Mike Felio	K6MJF
Member at Large	Ron Topolinski	K6CPR	Technical	James Smith	KK6YAM
Member at Large	Phil Bartlett	K6UJO	Treasurer	Christian Ylagan	K6CAY

Absent from meeting: Mike, Christian, Andy

**Visitors:** None

**Location:** Westlake Village Civic Center, James B. Henderson Fireside Room, 31200 Oak Crest Drive, Westlake Village, CA 91361

Action Items are highlighted in yellow.

Meeting called to order @ 1903 by Ed

- **Previous Meeting Minutes – Ed**
  - Reviewed Jun 2023 meeting minutes, motioned to accept and approved.
  - Christian will purchase a printer, CVARC will own printer, CVARC will provide supplies.
- **Treasurer’s report – Christian (absent)**
  - June 2023 Financials – not received. Christian is out of town until the end of July.
- **President’s report – Ed**
  - Field Day action report – great job! Zak and Ed will print certificates for the top 3 operators.
  - General membership at the Jun 2023 meeting.
    - Coffee by coffee pot
    - Cookies – Supplier for July - April
    - Pre-meeting dinner location - -Yolanda’s Mexican Café – Simi Valley
    - Raffle - Ed will purchase prizes for the raffle.
  - Any announcements or want to speak at the next general meeting?
    - Keith – Field Day
    - Zak – ACS business
    - James – 20m portable antenna K6ARK. Possible build event on Sat Aug 12. James will talk about it at the general meeting and start sign ups. Club will purchase 10-15 kits, then resell to signups and use rest for raffle. \$30 each, \$300-\$450 total. Purchase motioned to approve, seconded, approved by all.

- April showed CVARC mug she had made, possibly make available for sale to CVARC club.
  - VP will run Oct meeting, Ed will be out of town. Ed also noted he will term out as president next year.
- **Vice President's report – Daphne**
  - Thursday, July 20 – Go Box
  - Speaker's report – upcoming topics
    - Aug 17 – SOTA with Ron, confirmed.
    - Sept 21 – Early days of amateur radio, confirmed. Ken Larson.
    - Oct 19 – What makes a repeater tick, confirmed Matt.
    - Nov 16 - Gadgets for your shack, not confirmed.
    - Dec 21 – no meeting, Holiday party.
- **Operations – Martin**
  - Martin to talk to Ron, needs description and publish announcement on web site. Include guidance about what to do and not do at the site.
  - Discussed food options- bring cooler, drinks and snacks, sandwiches. Will try get a head count for planning.
  - Club picnic – picnic decided for October 22. Martin will send notice to Andy for a Save the Date announcement.
- **Members at Large**
  - Zak – holiday banquet planning starting soon, reserving East County Sherriff Station for meetings, renewal of ARRL special services in progress
  - Warren – nothing to add
  - Phil – nothing to add
  - Ron – SOTA event - setup 3-4 stations, VHF and HF. Hours 9-2, operation 10-1. Can someone bring the club filters. Ron will buy 15 kits and club will reimburse.
- **Education – Keith**
  - General class 8 students, 3 more being added Saturday.
- **Technical – James**
  - Reviewed plans for antenna build
- **Publisher – Andy not present**
- **VE Coordinator – Andy not present**
  - Next session is Aug 13

- **Public Relations – April**
  - Field Day was published in Acorn and online.
  - Sent General meeting Go Kit announcement to TO Acorn.
  - Talked more about the mugs and possibilities.
  - CVARC welcome letters were sent out. Asked if GroupsIO should be included in welcome email, agreed.
  
- **Social – Mike (not present)**
  
- **New business**
  - Discussed ways to improve membership welcome process. Ed, April and Daphne will further discuss.
  - TO business license has Zak’s old address. Ed will investigate.
  - Keith showed wireless mic for CVARC meeting.

Meeting adjourned 2029

Minutes captured and submitted by Craig KD6NFD

### **Important dates**

- April/May 2023 - City of Westlake Village insurance renewal
- Aug 2023 – Sheriff Station room renewal (Zak)
- Sept 24, 2023 - ARRL Special Service Club. The five years for this cycle is 9/24/2023
- Q4 2023 – WLV City Hall room reservation (Andy/Ed)
- Nov 26, 2026 Renew Club Callsign (AA6CV) Trustee – Andy Ludlum – K6AGL
- Jan 19, 2030 Renew Club Packet Callsign (KJ6EUS) Trustee – Ed Zimmermann