

CVARC Board Meeting Minutes

Mar 09, 2023

2023 Board Members					
President	Ed Zimmermann	N6XEW	Vice President	Daphne Vandervalk	KN6TXX
Editor/Publisher	Andy Ludlum	K6AGL	Operations	Martin Hickey	AJ6CL
Education	Keith Elliott	W6KME	Public Relations	April Taylor	KN6QQW
Member at Large	Zak Cohen	N6PK	Secretary	Craig Grimm	KD6NFD
Member at Large	Warren Wegerer	K6WKW	Social	Mike Felio	K6MJF
Member at Large	Ron Topolinski	K6CPR	Technical	James Smith	KK6YAM
Member at Large	Phil Bartlett	K6UJO	Treasurer	Christian Ylagan	K6CAY

Absent from meeting: Daphne, Mike, Christian

Visitors: None

Location: Westlake Village Civic Center, James B. Henderson Fireside Room, 31200 Oak Crest Drive, Westlake Village, CA 91361

Action Items are highlighted in yellow.

Meeting called to order @ 1901 by Ed

- **Previous Meeting Minutes – Ed**
 - Reviewed Feb 2023 meeting minutes, motioned to accept and approved.
- **Treasurer’s report – Christian (absent)**
 - Reviewed Jan 2023 Financials. Motioned to accept and approved.
- **President’s report – Ed**
 - Keith purchased coffee pot and supplies (approx. \$110) for CVARC classes and other meetings. Keith proposes using this for monthly meeting and classes instead of buying Starbucks. Ed proposes reimbursing Keith and regular restocking, \$100/yr for supplies. Motioned and approved. Ed will let Mike know not needed to bring coffee to next meeting.
 - CVARC General Meeting 3/16
 - Cookies to be supplied by Ed
 - Pre-meeting dinner location Stonefire Grill
 - Any announcements or want to speak at the next general meeting?
 - Zak, Keith, James, Martin will all over their areas.
 - Raffle - Ed will purchase prizes for the raffle.
- **Vice President’s report – Daphne**
 - Thursday, March 2023 – General Meeting Topic: Designing and Assembling Amateur Satellites: Abigail Outcalt-KN6SOT and Cole Fehring-KN0TCF of the Cal Poly CubeSat

Laboratory talk about miniature satellites that have been used in low Earth orbit for many applications including communications. Via Zoom

- **Speaker's report – upcoming topics**
 - Mar – Cal Poly CubeSats confirmed
 - Apr – CW – Norm – confirmed
 - May – Field Day, confirmed
 - Jun – random metal objects as antenna, not confirmed
 - Jul - Go kits, not confirmed
 - Aug - Mesh network, not confirmed
 - Sept – Early days of amateur radio, confirmed
 - Oct – What makes a repeater tick, not confirmed
 - Nov - Gadgets for your shack, not confirmed
 - Dec – no meeting, Holiday party
- **Operations – Martin**
 - Sat Apr 15 – Spring Fling Rover Round Up. Dos Vientos Park. Picnic 12-4p, Contest 10a-1p. No prizes, web site recognition for winners.
 - Camarillo Aug 19th, SOTA activation. Martin working with Ron to provide insurance coverage.
 - Field Day – Keith – site at Sherwood. Keith will work with Mike on BBQ arrangements. Keith working on water dispenser. Keith will work on bagels and donuts for breakfast. Decided not to use the network due to issues. Last year it had problems when generator were powered off for fueling. Roger will not be there this year, will need someone to handle generators and power. Might need smaller generators for each tent. All needs to be planned and discussed in the next Field Day planning meeting to be scheduled by Keith.
- **Members at Large**
 - Zak – Tech class is going well. Crop Walk was on Sunday and went well. Zak will talk about appreciation event for ACS/ARES at Thurs meeting. Next event is the Love Run Jun 4, 2023, will need 17 people to cover aid stations.
 - Warren – nothing to add
 - Phil – nothing to add
 - Ron – insurance to be sent for SOTA event. Plan to clean up after ourselves at event. Talking with Martin about a build project. K6ARK antenna kits. 100w kits can be available for \$30.
- **Education – Keith**
 - Tech class going well, ~28 people. Good coverage from Acorn paper.
- **Technical – James**
 - James sent out e-mail for build suggestions. J-pole suggestion for after the next VE session. Coordinating with Keith for parts, and Zak for dates.

- **Publisher – Andy**
 - Looking for technical article update for web site. Ron can write up a story on a favorite QSL card.
- **VE Coordinator – Andy**
 - Next VE session is Apr 16th.
- **Public Relations – April**
 - Will make correction on VE session in paper. Submitted for March meeting.
- **Social – Mike**
 - n/p
- **New business**

None

Meeting adjourned 2005

Minutes captured and submitted by Craig KD6NFD

Important dates

- ARRL Special Service Club. The five years for this cycle is 9/24/2023
- August 2023 – Sheriff Station room renewal (Zak)
- City of Westlake Village insurance renewal – April/May 2023
- 2023 Q4 – WLV City Hall room reservation (Andy/Ed)
- November 26, 2026 Renew Club Callsign (AA6CV) Trustee – Andy Ludlum – K6AGL
- January 19, 2030 Renew Club Packet Callsign (KJ6EUS) Trustee – Ed Zimmermann