

# CVARC Board Meeting Minutes

## Jan 12, 2023

| 2023 Board Members |                |       |                  |                   |        |
|--------------------|----------------|-------|------------------|-------------------|--------|
| President          | Ed Zimmermann  | N6XEW | Vice President   | Daphne Vandervalk | KN6TXX |
| Editor/Publisher   | Andy Ludlum    | K6AGL | Operations       | Martin Hickey     | AJ6CL  |
| Education          | Keith Elliott  | W6KME | Public Relations | April Taylor      | KN6QQW |
| Member at Large    | Zak Cohen      | N6PK  | Secretary        | Craig Grimm       | KD6NFD |
| Member at Large    | Warren Wegerer | K6WKW | Social           | Mike Felio        | K6MJF  |
| Member at Large    | Ron Topolinski | K6CPR | Technical        | James Smith       | KK6YAM |
| Member at Large    | Phil Bartlett  | K6UJO | Treasurer        | Christian Ylagan  | K6CAY  |

Absent from meeting: Ron, Phil, Mike, Christian

**Visitors:** Eric KN6SZZ

**Location:** Westlake Village Civic Center, James B. Henderson Fireside Room, 31200 Oak Crest Drive, Westlake Village, CA 91361

Action Items are highlighted in yellow.

Meeting called to order @ 1900 by Ed

- **Previous Meeting Minutes – Ed**
  - Reviewed Nov 2022 meeting minutes, motioned to accept and approved
  
- **Treasurer’s report – Christian (absent)**
  - Reviewed November 2022 Financials, December not yet received as of 01/10/2023. Motioned to accept and approved
  
- **President’s report – Ed**
  - Board of Directors – Welcome 2023 Board of Directors
  - 2022 was a great year!
  - 2023 is going to be another great year! Focus will be on more builds.
  - Next CVARC GENERAL MEETING 01/19
    - Coffee will be by Mike Felio
    - Cookies to be supplied by April
    - Pre-meeting dinner location – Toppers Pizza, TO
  - Announcements to be made at meeting
    - ACS – Zak
    - Winter Field Day – Martin
    - Tech Class in March – Keith
  - Audrey will continue helping with raffle, Ed checking with Dean on prizes
  -

- **Vice President's report – Daphne**
  - **Thursday, January 19th, 2022 –** General Meeting Topic: James Webb Space Telescope: Most of us are enjoying the spectacular images coming from the new James Webb Space Telescope. CVARC member Gary Bostrup-KM6DMM has been involved with the landmark project, working on the sensors that are collecting those precious photons. Gary will be talking about how those amazing images are created and how radio is used to control the spacecraft and send data back to earth.
  - **Speaker's report – upcoming topics**
    - Feb - DX-pedition – Paul is confirmed
    - Mar – Cal Poly CubeSats not confirmed
    - Apr – CW – Norm – not confirmed
    - May – Field Day, confirmed
    - Jun – random metal objects as antenna, not confirmed
    - Jul - Go kits, not confirmed
    - Aug - Mesh network, not confirmed
    - Sept – What makes a repeater tick, not confirmed
    - Oct - History of ham radio, not confirmed
    - Nov - Gadgets for your shack, not confirmed
    - Dec – no meeting, Holiday party
  
- **Operations – Martin**
  - Winter Field Day is paid for and confirmed for Dos Vientos Park
  - WFD Jan 28 10am setup, event starts 11am, reservation until 3p
  - CW on 2m went well. Code practice oscillator and send over FM by holding key down - modulated CW
  - Field Day pre-meeting was not well attended
  - Spring Fling rover date TBD
  - WFD lunch – club will pay for sandwiches, Martin to coordinate.
  
- **Reports from Members at Large**
  - Zak – Holiday party went well. Horderves were not included this was a surprise. CVARC club officer list on ARRL has been updated. ARRL club site is renewed. Need to renew special services club later this year.
  - Warren – nothing additional to add
  - Phil – n/p
  - Ron – n/p
  
- **Education – Keith**
  - Class schedule for upcoming year is complete. Extra class will be in Nov. VCARC wants to teach classes and asked Keith to help run it, Keith has declined. VCARC classes will potentially alternate with CVARC.
  
- **Technical – James**

- Planning more builds to be scheduled this year. Working with Nathan to hand off equipment. Zak suggests asking for build ideas at the general meeting. Possible j-pole antenna or dipole. James will ask for ideas at the next general meeting.
- **Publisher – Andy**
  - No updates
- **VE Coordinator – Andy**
  - Next VE session is Feb 12
- **Public Relations – April**
  - Completed press release template and worked with Acorn to publish upcoming events on calendar - general meeting and WFD. Planning to do this every month. Keith will provide April a write up about April Tech class for the Acorn. Andy mentioned next speaker can also be submitted to Acorn.
  - Discussed additional ideas for publicity and awareness including floats, parades, booth at a street fair.
  - Crop Walk coming up in March, CVARC could set up a booth next to net control booth and advertise and promote.
- **Social – Mike**
  - n/p
- **New business**
  - Zoom account for education. Andy motioned to set it up billing on CVARC credit card so Keith does not have worry about reimbursement. Motion approved
  - New member on-boarding - discussed ideas on how improve the process.
    - Ed will make sure new members are sent to Rob for badge printing, and ask at next general meeting if anyone is missing a badge.
    - April and Daphane offered to review and clean up roster for missing email addresses.
    - Ed to draft a Welcome to CVARC email and send out for review, this would be sent to all new members.

Meeting adjourned 2021

Minutes captured and submitted by Craig KD6NFD

### Important dates

- ARRL Special Server Club. The five years for this cycle is 9/24/2023

- August 2023 – Sheriff Station room renewal (Zak)
- City of Westlake Village insurance renewal – April/May 2023
- 2023 Q4 – WLW City Hall room reservation (Andy/Ed)
- November 26, 2026 Renew Club Callsign (AA6CV) Trustee – Andy Ludlum – K6AGL
- January 19, 2030 Renew Club Packet Callsign (KJ6EUS) Trustee – Ed Zimmermann