

CVARC Board Meeting Minutes

May 11, 2017

Board Members:

President – Andy Ludlum
Secretary – Zak Cohen
Education – Norm Campbell
Public Relations – Joe Sprissler
Newsletter – Stu Forman
Member at Large – Charles Pember
Guest – Bill Wilcox

Vice President – Tim Wheeler
Treasurer- Christian Ylagan (Absent)
Operations – Ben Herrera (Absent)
Tech Coordinator – Eric Peterson (Absent)
Member at Large – Adrian Jarrett
Member at Large - Mark Horner

Meeting called to order: 19:32 PM by Andy Ludlum

- 1 Reviewed and accepted minutes of previous meeting as read
- 2 **Treasurer's Report** – Reviewed spreadsheet prepared and submitted by Christian
 - a. Accepted as read
- 3 **Presidents Report** – Andy Ludlum
 - a. Twenty-two member dues thru May are outstanding.
 - b. May meeting will have Eric Peterson bringing the coffee and Christian Ylagan bringing cookies. June will have Stu Forman bring cookies.
 - c. May pre-meeting dinner will be at Junkyard Cafe, 2585 Cochran St. Simi.
- 4 **Project's Committee** –
 - a. The Field Strength Meter set for June has no date – Andy will check with Eric Peterson.
 - b. Adrian made a prototype of the 2m halo antenna that will be the club project. He also made one for experimental purposes for 6m. The project is set for mid to late September (TBD).
- 5 **Vice Presidents Report** –
 - a. The May meeting will have Eric Christensen of HRO demonstrating five or six new pieces of ham equipment. The antenna from the radio room to the podium will be used.
 - b. A list of future speakers is on the website.
 - c. Members of the Speakers Committee have agreed to continue on – provided that is the wish of the incoming President and Board. New Vice President should join and chair the group.
 - d. October is the only unfilled date. In the works, a presentation on the restoration of old radios. Speakers TBD.
- 6 **Operations Report** –

- a. Bill Willcox will be the Safety Officer for field day. He will request PDFs of equipment safety pages for all equipment brought to field day.
- b. Joe Sprissler will send out letters to Congresswoman Brownley and Assemblywoman Irwin. He also talked about interfacing with local newspapers to explain that there are separate Field Day locations and all should be covered.
- c. Ben Herrera is working on the paperwork with the school district for the field. He also ordered the Zak Cohen Porta-Potty. Ben also received the filters and will sent the bill to Christian.
- d. Ben will have Field Day meetings May 20th and June 4th. He will get the publicity info to Stu Forman and will work with Dean on the PCs to be used for field day. He will also check on the generators. Adrian asked Andy to bring power supplies to field day.
- e. Ben will be given time at the next meeting to discuss field day with the members and ask for more volunteers. We will start sign up list and payment for dinner at the next meeting.
- f. The Friday night dinner will be pizza for about 25 people – Andy will bring soda and water for the entire event.
- g. Mark Horner showed the Board a contract with Wood Ranch to cater the Saturday night dinner starting at 5 PM. Wood Ranch will have four people to cook and serve and they will provide all the plates, knives, forks, food and everything. Andy will provide the sodas and water. We will ask for volunteers to bring tables and chairs.
- h. The contract will cover 60 dinners including BBQ chicken, tri-tip and side dishes. The Club will charge \$20 per person for the meal.
***Motion** by Charlie Pember – Motion to approval menu and to charge \$20.00 per person for dinner. Seconded by Joe Sprissler and passed unanimously.*

7 Reports from Members at Large

- a. Adrian Jarret will not be at next meeting, No reports from Charlie Pember and Mark Horner

8 Education –

- a. The General class is 5 sessions, July 15, 22, 29 August (not September) 5, 12. The Technician class is 4 sessions, July 22, 29, August 5, 12. – The General classes will be held in the morning and the Technician class in the afternoon. We need to start publicizing the classes. Norm will announce them on the website and the discussion group.
- b. Future classes will include Electronics Fundamentals, Digital Communications, Networking Techniques, and FL Digi/Packet Messaging Form and Traffic.

9 Newsletter –

- a. Stu Forman published the newsletter to the board, corrected it and will publish it to the club.

10 Website Updates –

- a. No report tonight

11 Public Relations –

- a. Joe Sprissler said meeting notices were sent to the papers.
- b. Andy will access the amount of CVARC brochures and other flyers to see if we need any more for Field Day.

11. Raffle-

- a. Bill Willcox said that there will be more prizes for less money this month. Last month we broke even. We have enough items for this month and will not need to make additional purchases.
- b. The grand prize this month is the ARRL Manual.
- c. Bill will ask the members at the meeting what they think about the prizes.

Meeting adjourned at 20:53 PM

Submitted by: Zak Cohen N6PK