

# CVARC Board Meeting Minutes

## April 14, 2022

### Board Members:

President	Ed Zimmermann	N6XEW	Vice President	Brad Ormsby	W6VO
Editor/Publisher	Andy Ludlum	K6AGL	Operations	Martin Hickey	AJ6CL
Education	Keith Elliott	W6KME	Public Relations	Victor Zeng	W2AYZ
Member at Large	Zak Cohen	N6PK	Secretary	Craig Grimm	KD6NFD
Member at Large	Warren Wegerer	K6WKW	Social	Mike Felio	K6MJF
Member at Large	Ron Topolinski	K6CPR	Technical	Nathan Eng	W6EN
Member at Large	Phil Bartlett	K6UJO	Treasurer	Christian Ylagan	K6CAY

Absent from meeting: Phil, Brad, Victor, Mike, Christian

**Visitors:** Bill Wilcox

**Action Items are highlighted in yellow.**

Meeting called to order at 19:02 by Ed

- **Previous Meeting Minutes - Ed**
  - the Board reviewed the minutes of previous meeting 3/10/2022, motioned to approve as written.
  - Review of previous action items
    - Zak to send summary of upcoming events to Andy for website – COMPLETE
    - Andy will take care of cookies for next meeting COMPLETE
    - Bill Wilcox is bringing raffle hardware to next meeting, need someone to take raffle equipment – Audry will do processing raffle during general meetings. Ed has raffle hardware. COMPLETE
    - Zak will check with Dean to see if he is willing to continue buying raffle prizes. Zak confirmed with Dean – COMPLETE
    - Follow up on donation letter request from Steve Leong. Ed sent hard copy COMPLETE
    - Brad to send insurance reminder to Christian COMPLETE
    - Craig to re-send info to Brad for Carlos KD9OLN Parachute Mobile operator as possible speaker. COMPLETE
    - Tents for field day – Martin confirmed tents will be available. Keith, Barry, Eric will be providing trucks. Eric can pick up but cannot return. Ed volunteered his short bed truck. Ed and Martin will coordinate. Keith has a trailer as a backup if needed. COMPLETE
    - Andy – writeup of upcoming events for Acorn newspaper for Keith. – NOT COMPLETED.
    - Hotspot testing in Sheriff Station COMPLETE
    - Zak will send picture of new radio to Andy for brag. NOT COMPLETE

- **Treasurer's report - Christian**
  - Review of March 2022 by Ed
  - the Board reviewed the financials for March, Andy moved to approve financials, 2<sup>nd</sup> by Keith, all approved.
  
- **President's report – Ed**
  - COVID- A hopeful distant memory. – return to normalcy. Hospitalizations are down even though cases are up.
  - Announcements to be made at next general meeting
    - Zak – will cover upcoming ACS events at next meeting.
    - Martin – Save the Date for Field Day in June and need for volunteers.
    - Zak - ACS district meeting for all ACS people, Zak scheduled room. 1<sup>st</sup> Monday in May - May 2<sup>nd</sup> @ East County Sheriff Station
    - Nathan – project sub-group
  - CVARC BOARD MEETING 6/9 will be on ZOOM
    - Westlake Village Community Rooms, large and small, will not be available from May 31, 2022, through June 10, 2022. Los Angeles County will be using the rooms as a Vote Center for the upcoming primary election.
  - CVARC GENERAL MEETING 4/21
    - Coffee will be by Mike Felio, Cookies by Andy
    - Pre-meeting dinner location TBD by Mike Felio.
    - Raffle - Dean has agreed to continue with purchase of raffle prizes. Audrey (no call sign yet) Miller has agreed to run the raffle station during the meetings.
    - Expected heavy renewal traffic at May 1 general meeting, **Ed to remind Christian to attend.**
    - **Andy will send out dues notices.**
  - Club storage at Hilton Foundation update
    - Nothing new until Hilton returns to building, planned for May 1st
  
- **Vice President's report – Brad**
  - Thursday, April 21st, 2022 –. General Meeting  
Topic- ARRL Update: Getting More from Your Membership – Santa Barbara Section Manager John Kitchens updates us a new emphasis at ARRL to enhance member services. John is confirmed.
  - May 19 will be Martin to cover Field Day for half meeting. 2<sup>nd</sup> half of meeting will possibly be N3FJP video about Field Day config and usage. Discussed having possibly separate meeting to plan how to share info with club. LAN Party upcoming June 11<sup>th</sup> for testing of Field Day computer connectivity. N3FJP has a video we might need to show at an upcoming meeting or separate meetings before Field Day.

- July - Go Kits
  - Aug 18 – emergency comms
  - Sept – T-Hunt, Nathan will work with Victor.
  - Oct- Solar activity
  - Nov- WWI era radios, Bob Heil as backup
  - Dec -holiday party
- **Operations – Martin**
    - Spring Fling / Rover round up was well attended. Food was adequate. Keith will send Andy a list of Rover Round up results for website.
    - Field Day 2022 updates
      - Martin passed around draft of band captain and auxiliary responsibility list for review
      - Martin waiting for Insurance doc from Christian, should have tomorrow. Written permission is needed for Field Day site.
      - Rob is providing County tents and Martin needs to coordinate transport of tents.
      - Need to decide BBQ cost – Martin
      - Victor needs to coordinate with Andy for Media publicity. – Martin will call Victor to coordinate
      - Zak to coordinate with Brad for sending message at Field Day. Discussion about Messaging handing for Field Day. Need to get 2m station working at Field Day site.
      - Stakes for big mast – need a sledgehammer. Martin to coordinate
      - Ed needs to decide on elected official to invite to Field Day. Ed will do this week.
      - Safety officer is Gary
      - Rob to bring AED
      - Bill working on layout for Field Day.
      - Discussed layout and potential for additional RFI with large tents in use due to station proximity. Decided to keep 2 tents together in middle that will simplify layout for power and LAN. This will be more of a social event. 3<sup>rd</sup> tent will be placed by the gate or across road.
      - LAN party planned for June 11 to test computer connectivity for logging software.
- **Reports from Members at Large**
    - Zak – Events for all places now open, Zak can book East County conf room as needed.
    - Warren - nothing else
    - Phil - not present
    - Ron will be out of town May-Jul and miss Field Day

- **Education – Keith**
  - Classes will be the focus this year. No plans for Sat morning radio school. Classes are going well. General class in July. 2<sup>nd</sup> Tech course in Sept. Will make announcement at next general meeting. Keith will coordinate and find volunteer to teach an FT8 class.
- **Technical – Nathan**
  - Antenna project has stalled out
  - Projects sub group – no responses from email he sent out
  - Nathan to speak at the next meeting. Suggest people share their projects.
- **Publisher – Andy**
  - Nothing else to add
- **VE Coordinator – Andy**
  - Last VE session was of the largest sessions in last few years recently. 20 candidates, 19 passed and earned new license. 3 people passed both Tech and General.
  - Next VE session will be June 12.
- **Public Relations-Victor**
  - Not present
- **Social – Mike**
  - Not present
- **New business**
  - Steve Gillis – wants to pass on CW roll call net and looking for a successor. Martin offered to do it. Martin to coordinate with Steve.
  - Zoom for general meeting? Craig will support Zoom for General meeting and coordinate with Ed to send out a notice. This will be another test to see how many people join and if its needed.
- Meeting adjourned 20:26  
Minutes captured and submitted by Craig KD6NFD

### Summary of action items

- CVARC General meeting- Expected heavy renewal traffic at May general meeting, remind Christian to attend. - Ed
- CVARC General meeting - send out dues notices. – Andy
- CVARC General meeting – support next meeting on Zoom, work with Ed to send Zoom notice - Craig

- Spring Fling - Send Andy a list of Rover Round up results for website. - Keith
- Field Day – BBQ cost decision – Martin
- Field Day – coordinate with Victor for Publicity table – Martin
- Field Day – coordinate with Brad on messaging handling – Zak
- Field Day – sledgehammer for tent stakes – Martin
- Field Day – availability of space across road, let Bill know – Martin
- Classes – coordinate, find volunteer and schedule FT8 class – Keith
- CW rollcall net – coordinate with Steve to transition hosting – Martin
- Media- provide summary of upcoming events for Acorn to Keith -Andy
- Media- provide picture of new radio to Andy - Zak

### **Important dates**

- ~~April 29, 2022 – Science Fair at Walnut Canyon Elementary School, Moorpark to be coordinated by Bill Wilcox~~ Event Cancelled
- Apr 29 - Oak Park Science Fair, Stu Forman
- April - New insurance payment due. – COMPLETED, to be removed next month
- May - Renew ARRL Special Service Club designation (Zak)
- June 25-26 - Field Day 2022
- August – Sherriff Station room renewal (Zak)
- Q4 4th quarter – WLV city hall room reservation (Andy/Ed)
- November 26, 2026 Renew Club Callsign (AA6CV) Trustee – Andy Ludlum – K6AGL
- January 19, 2030 Renew Club Packet Callsign (KJ6EUS) Trustee – Tim Wheeler