

# CVARC Board Meeting Minutes

## May 13, 2021

### Board Members:

President – Brad Ormsby

Secretary – Bill Willcox

Education – Keith Elliot

Public Relations – Paul Van Zuyle

Editor/Publisher – Andy Ludlum

Social – Mike Felio

Member at Large – Phil Bartlett

Vice President – Vacant

Treasurer- Christian Ylagan

Operations – Martin Hickey

Tech Coordinator – Andy Moorwood

Member at Large – Zak Cohen

Member at Large – Warren Wegerer - Absent

Member at Large – Diane Wainwood - Absent

**Visitors:** None

**Action Items are highlighted in yellow.**

Meeting called to order at 19:02 by Brad Ormsby

- Action items were completed except as noted below.
- 1. **Minutes** - The Board reviewed the minutes of previous meeting, 4/8/2021. It was moved, seconded and unanimously agreed to approve them, as submitted.
- 2. **Treasurer's Report** –
- 3. Financials were received for March and April. It was moved, seconded and unanimously agreed to approve them, as submitted. The SOC was filed by Christian per State requirements. **Action Christian Ylagan to provide Year End Summary to Brad by May 17.** An updated roster has been distributed.
- 4. **Presidents Report** – Brad Ormsby
  - Per the club by-laws Brad has assumed the duties of President due to the sad passing of Brett Price. He will provide a message to the general members at the May 20 CVARC meeting.
    - Christian has a mailbox key and will check the mailbox once a week.
    - Andy L. is working with Brett's Fiancée to obtain Brett's key.
    - Bill Willcox will now respond to all general club email.
    - Brad will use his personal zoom account and the Education Zoom account for club business.
  - The May 20 speaker topic, "CVARC Field Day", will be presented by Martin Hickey, CVARC Operations Director
  - See the discussion under Technical and Operations for details on upcoming projects and ARRL Field Day.
  - Due to COVID-19 the following meetings will be held virtually on Zoom: CVARC General meeting May 20, Board meeting June 10.
  - When in person meetings resume coffee will be by Mike Felio, cookies by Zak Cohen and raffle by Bill Willcox.
  - Brad will mention that CVARC dues are due now at the May 20 general meeting. Andy L. will send out email reminders prior to the general meeting.

## 5. Vice Presidents Report – Brad Ormsby

- Speakers Committee –
  - The May general meeting topic will be devoted to National Field Day Planning.
  - In June we hope to see Tamatha Skov, WX6SWW, Speaking on Space Weather.
  - Brad to provide speaker data to Andy for publishing on the Web Page.

## 6. Operations – Martin Hickey

- ARRL Field Day June 25-27 – the Lake Sherwood Property Management Company is allowing us to use a large, undeveloped field off Potrero Road.
- Martin has held a Zoom session already to establish details. Bill Willcox has provided a layout map based on suggestions and criteria provided by several members.
- Martin suggested we dedicate this Field Day to Brett Price.
- Insurance documents have been provided to the Lake Sherwood Development Company.
- It was moved, seconded and approved to allocate not more than \$1000 to field day expenses including:
  - Chemical toilets, hand washing stations, chokes, network cables, banners and signs, generator fuel, miscellaneous equipment and flyers.

## 7. Reports from Members at Large –

- Zak: Reported an average ACS check-in rate and ORT participation
- Zac volunteered to send the special service club notice to ARRL
- Diane – Not Present
- Phil – Nothing new to report.
- Warren – Not Present

## 8. Technical – Andy Moorwood

- There were 8 local participants in the Winlink, Red Cross and ARES spring fling and 800 nationwide.
- Suggested build projects for the summer included:
  - Battery Boxes, Field Strength Meters, Digital Radios, Hand Held Ground Plane Antennas.

## 9. Education – Keith Elliot

- Saturday Morning Classes on radio topics have resumed.
- Keith provided a report on education activities.

## 10. Editor/Publisher – Andy Ludlum –

- Andy will take over generating the Board of Director Agendas.
- Andy to send out mass mailing regarding CVARC club dues

## 11. VE Coordinator – Andy Ludlum – No change in in-person VEC testing until COVID restrictions are relaxed

**12. Social** – Mike Felio – Mike proposed we duplicate the self-catered BBQ for Field Day from 2019. It was moved, seconded and approved to establish/budget \$16 per person for tickets to the Field Day BBQ.

**13. Public Relations** – Paul Van Zuyle

- There was discussion and agreement on the items to be included on the Field Day flyers and banners including the T.O. city logo, mention of the Lake Sherwood Development accommodation, COVID protocols, and the address, 400 W. Potrero Road.

**New Business:**

None

Meeting adjourned at 20:13

Submitted by Bill Willcox – KF6JQO

Important Dates:

- Fall, 2021: Contact Carol re: our meeting room at WLV City Hall. Reserve the second Thursdays specifically for each month of 2022. New insurance due April, 2021
- November 26, 2026 Renew Club Callsign (AA6CV) Trustee – Andy Ludlum – K6AGL
- January 19, 2030 Renew Club Packet Callsign (KJ6EUS) Trustee – Tim Wheeler – K6POI **Is Tim continuing as trustee?**