

CVARC Board Meeting Minutes

May 9, 2019

Board Members:

President – Stu Forman
Secretary – Andy Ludlum
Education – Kat Hunley
Public Relations – Paul Van Zuyle-Absent
Editor/Publisher – Stu Forman
Social – Mike Felio

Vice President – Brett Price
Treasurer- Christian Ylagan
Operations – Bill Willcox
Tech Coordinator – Adrian Jarrett
Member at Large – Zak Cohen
Member at Large – Mark Horner
Member at Large – Diane Wainwood

Visitors: Norm Campbell-AB6ET

Action Items are highlighted in yellow.

Meeting called to order at 19:00 by Stu Forman

- 1 **Minutes** - The Board reviewed and accepted minutes of previous meeting as written.
 - All Action items were completed
- 2 **Treasurer's Report** – Christian Ylagan
 - Accepted as prepared
 - Christian noted the treasury is a little low, but it was suggested we postpone review of the club's finances until after member renewals come in during May and June. It was also noted one of the past year's biggest expenses, the Field Day BBQ was going to be self-supporting this year as we are preparing the meal ourselves instead of having it catered.
- 3 **Presidents Report** – Stu Forman
 - CEEF Grant Application Status: Application was submitted by the April 25th deadline. One hitch, the School District was not able to sign off on the event in time for the deadline. A letter of explanation was included with the application noting how many years the event has been held at Maple Elementary (and before that a Thousand Oaks Park) and with the event so far in the future (June 2020) we are hoping the Grant Review committee will accept that the venue is not yet final.
 - T.O Field Day Insurance: Christian will provide an insurance document for the City of Thousand Oaks for Field Day.
 - Special Service Club Designation Need Renewal? Zak Cohen has determined the two-year application was filed last year, so we do not need to renew until this time in 2020.
 - May 16th Meeting: Mike-coffee, Andy Ludlum-cookies. June, Mike-coffee, Christian-cookies.
 - Pre-meeting dinner: Junkyard Café, 2585 Cochran St. Simi Valley

- We only have one more month scheduled for dinners, Mike is to send out the next quarter's dinner locations.
- 4 Vice Presidents Report** – Brett Price
- **Thursday, May 16, 2019 – Field Day:** CVARC Operations Bill Willcox-KF6JQO previews plans for the club's biggest event of the year! Field Day will be held on June 22-23 at Maple Elementary School, 3501 Kimber Drive in Newbury Park
 - **Thursday, June 20, 2019- Skywarn:** Meteorologist Joe Sirard is the leader of the Weather Spotter Program for the National Weather Service in Oxnard. He will introduce us to the Skywarn program which consists of trained weather spotters, many of whom are amateur radio operators, who volunteer their time and energy to report on hazardous weather impacting their community.
- 5 Operations** – Bill Willcox
- **Field Day:** Bill showed off an updated site map. His focus is to minimize interference, especially between digital and CW. Bill will mention to participants that they should probably plan on bringing more coax to make the desired antenna pattern work. Bill still needs a few more band captains and will mention that at the meeting. He is also making a list of needs, i.e. a truck to carry the 3rd tent, another truck to transport BBQ's etc. Bill presented a preliminary Field Day budget of \$798. He received board approval spend \$51 on additional network switches and cables. The budget includes facilities usage, RF bonding supplies, network switch and cable, port-a-potty rental and possibly janitorial services for the school bathrooms. (TBD). After the signups at the meeting an organizational meeting will be scheduled for Pickles.
 - **Picnic:** Reservations still need to be made for the August 24th picnic.
- 6 Reports from Members at Large** – Zak Cohen, Mark Horner, Diane Wainwood
- Zak: no report
 - Mark: no report
 - Diane: no report
- 7 Technical** – Adrian Jarrett
- **Yagi Build/Signups:** Signups will be taken at the next meeting. Project cost is \$50. Kat Hunley will do some of the PVC pipe prep work.
- 8 Education** – Kat Hunley
- The new General Class license book is available. The Board agreed to buy one for Zak and Kat to use for classes.
- 9 Editor/Publisher** – Stu Forman
- There was a discussion about getting more articles and other submissions, like Ham Cam, for the website.
- 10 Social** – Mike Felio
- **BBQ Cost Estimate?** Mike came up with a Field Day BBQ cost estimate of \$653 based on 50 attendees. It was determined we will charge \$15 per person for the BBQ. Signups and sales will begin at the next meeting.
 - It was also determined trash bags and holders need to be purchased.

11 Public Relations – Paul Van Zuyle/Joe Sprissler

- Field Day Publicity (Need to use City of TO logo): Joe has received a Field Day poster from Dean Nedelman. Andy will ask Joe for it and he will add the City of Thousand Oaks logo. Field Day announcements will appear in the June edition of Happenings, and the Acorns. Elected officials and school district officials will be invited.
- Diane Wainwood volunteered to run the Field Day welcome table. Joe has some material to give out and we can add some club brochures. We do need a table which has been added to the “needs” list. Diane will also do a press release and talk with the Acorn editor about the many Field Days in the county so they understand our event and the Reagan Library event are two separate events.

12 Other Items:

- No new business

Meeting adjourned at 20:15

Submitted by: Andy Ludlum – K6AGL