

# CVARC Board Meeting Minutes

## July 13, 2017

### Board Members:

President – Andy Ludlum (Absent)  
Secretary – Zak Cohen  
Education – Norm Campbell  
Public Relations – Joe Sprissler  
Newsletter – Stu Forman  
Member at Large – Charles Pember  
Guest – Bill Wilcox

Vice President – Tim Wheeler  
Treasurer- Christian Ylagan (Absent)  
Operations – Ben Herrera (Absent)  
Tech Coordinator – Eric Peterson  
Member at Large – Adrian Jarrett  
Member at Large - Mark Horner (Absent)

Meeting called to order: 19:36 PM by Tim Wheeler

- 1 Reviewed and accepted minutes of previous meeting as read
- 2 **Treasurer's Report** – Not reviewed
- 3 **Presidents Report** – Tim Wheeler (acting)
  - a. July meeting will have Stu Forman bringing cookies. August will have Norm Campbell bringing cookies
  - b. June pre-meeting dinner will be at Yolanda's Mexican Cafe – 590 E. L.A. Avenue Simi
- 4 **Project's Committee** –
  - a. Eric Peterson reported that 15 people showed up to build the project. There are 3-4 kits left over. The project was well received by all attendees
  - b. It was suggested that we try to sell the kits in the newsletter or at the meeting – if not able to do so the board should make them available for the raffle
  - c. **Motion** – Eric Peterson made a motion that the Board should purchase up to 3 kits for the raffle (\$120.00) – Charlie Pember seconded – passed with no nays
  - d. Charlie finished the kit last by 5 minutes
- 5 **Vice Presidents Report** –
  - a. The July meeting will have Rob Hansen W6RH to discuss Pan-adapters
  - b. The Pan-adapter will be used at the Astronomy event which CVARC will have a booth with several transceivers and antennas
  - c. A list of future speakers is on the website
- 6 **Operations Report** –
  - a. Field day was a big success. The BBQ was wonderful and several elected officials attended
  - b. Bill Willcox, Safety Officer mentioned two issues that occurred during Field day – the first was that the Generator was initially located too close to the tents and

one person had burns from the generator – it was relocated. The second issue was that some of the people helping install the beams did not wear hard hats or have gloves. Next year it will be mentioned that people should bring all the safety equipment needed

**7 Reports from Members at Large**

- a. Charlie Pember reported that the project was great. Adrian Jarrett reported that he sent in all the field day results to the ARRL

**8 Education –**

- a. The General and Technician classes will be at the ECSS on July 15,22,29 and August 5, and 12 – with the General class in the morning (approximately 15 attendees) and the Technician class in the afternoon (approximately 5 attendees). VE Session Sunday, August 13<sup>th</sup>.
- b. Future classes will include Electronics Fundamentals and Digital Communications

**9 Newsletter –**

- a. Stu Forman stated that the newsletter is 99% complete and will be sent out for review tonight
- b. The board was asked to send pictures of their shack to be published in the newsletter. The board will be polled about podcasts, E-Ham, YouTube and other presentations to see if that could be a future presentation or other use

**10 Website Updates –**

- a. No report tonight

**11 Public Relations –**

- a. Joe Sprissler said that the meeting was published in the Acorn
- b. He also stated the Ventura Star does not publish community events any more

**12. Raffle-**

- a. Bill Willcox said that the grand prize will be a Raspberry Pi 3 Kit with HDMI cable, an SD Card and a power supply
- b. The other main prize will be a Temperature Controlled Solder Station

**New Business:**

We should start preparing for next year's officer election. Club members should be asked directly if they want to serve

Meeting adjourned at 20:35 PM  
Submitted by: Zak Cohen N6PK