

# CVARC Board Meeting Minutes

## July 12, 2018

### Board Members:

President – Stu Forman  
Secretary – Andy Ludlum  
Education – Bill Willcox  
Public Relations – Joe Sprissler  
Newsletter – Stu Forman  
Social – Mike Felio

Vice President – Mark Horner  
Treasurer- Christian Ylagan (Absent)  
Operations – Steve Gillis  
Tech Coordinator – Adrian Jarrett  
Member at Large – Ben Herrera (Absent)  
Member at Large – Zak Cohen  
Member at Large - Tim Wheeler

### Visitors:

Meeting called to order: 18:56 by Stu Forman

- 1 Minutes** - The Board reviewed and accepted the minutes of previous meeting as written.
  - Action items were reviewed. All had been completed. An item from a previous meeting was brought up, Steve Gillis, Zak Cohen and Adrian Jarrett now have administrator rights on the CVARC Facebook Page.
- 2 Treasurer's Report** – Christian - Accepted
  - It was requested Christian prepare an accounting on Field Day expenses vs. revenue. In particular, the cost of the BBQ, number of tickets sold, etc.
  - Andy Ludlum will email reminders to past-due members.
- 3 Presidents Report** – Stu Forman
  - The board had the following post-Field Day observations:
    1. Zak Cohen asked if CVARC should have a self-storage facility. He mentioned there is club material, primarily party supplies, stored at the Sheriff's station in the ACS cage. (He is going to arrange to give this to Mike Felio who will decide what should be kept.) He noted several members store club equipment at their homes. And, he noted in at least one instance some club paper records were lost. He was going to investigate if there are more issues. There was concern among the board members about the cost of a storage unit.
    2. Bill Willcox said the Club should have its own first aid kit for Field Day. Zak Cohen mentioned there is one in the Radio Room and he could provide it for Field Day use along with the laptop computers.
    3. It was mentioned the CW folks were having some trouble hearing due to the noise from the large number of people at the GOTA station. It was suggested that perhaps the GOTA station be relocated to a pop up tent

just outside the main tents. There was also discussion about positioning the tents in an “L” shape instead of a row.

4. It was mentioned that due a technical problem with one of the triplexers, 15m phone was creating static on the 10m phone station. A new member, Frank Sain–KA6BPA along with Bill Hughes and Rob Hansen, was able to physically adjust the triplexer’s coil and cure the interference. Frank took all the club’s triplexers, quadplexers and filters and is going to test and adjust them all as necessary.
5. It was also noted that there is a 40m filter missing from one of the setups, and another one could take a 10m filter if so desired. The 10m filter was not originally ordered, but the 40m filter has somehow been lost.
6. Coax cables to and from the various antennas became a potentially dangerous cobweb. It was suggested we get soccer-field type cones and mark out cable drop paths. It was also noted we need to be careful with the placement of the masts so that guy wires do not extend beyond the fence.
7. It was requested that each band captain place an identifying sign above each station. The signs are in the Field Day box.
8. We could get additional bonus points if we set up a natural power station. This has been solar in the past.
9. It was agreed we need better grounding. The board was not in favor of making any sort of permanent ground rod installation without the approval of the school district. And there was some concern that might be considered a violation of Field Day rules. Grounds to the fence and to a copper water pipe near the irrigation box were deemed insufficient. Andy Ludlum gave Bill Willcox a web link to a removable, Field Day ground rod that can be constructed for less than \$15. Bill was going to check it out – and no doubt improve on its design. This could be placed in the ground near the generator.
10. Overall, we earned 6018 points on Field Day, compared to 5846 last year.

- Fall project build: Adrian Jarrett is still reviewing the projects with the most member interest:
  - Magnetic loop antenna
  - Copper j-pole
  - APRS tracker

We appear to be closing in on a mag loop project. Adrian will look at the Facebook group called “DIY Magnetic Loop” which has kits for mag-loop antennas in the \$100 range.

- July 19th meeting: Steve Gillis coffee, Stu Forman cookies. Joe Sprissler with bring cookies for August. The pre-meeting dinner will be at the Junkyard Cafe 2585 Cochran, Simi Valley.

- It was determined to have mini Field Day and picnic on October 6 to coincide with the CA QSO party. Steve Gillis and Mike Felio will arrange. Tim Wheeler will assist Steve with getting permission for use of the picnic area near the high school.
- The Yaesu FT-1000 MP HF transceiver will be awarded to highest bidder at 8pm at the July 19<sup>th</sup> meeting. Andy Ludlum will bring it to the meeting.

#### 4 Vice Presidents Report – Mark Horner

- Thursday, July 19, 2018 – Logging Software: Adrian Jarrett-K6KY, Stu Sheldon-AG6AG and Dean Nedelman-K6DIN will present a panel presentation about several of the more popular logging software programs, such as N1MM, N3FJP, Logger32 and Ham Radio Deluxe.
- August and September programs are still taking shape. Next Speaker's Committee meeting is August 29 unless it is determined there is a need to have an earlier meeting due to issues with the August program. Mark Horner will determine if the August program is on track.

#### 5 Operations – Steve Gillis

- Field Day was considered to be a big success. Jeff Reinhardt-AA6JR called it "amazing." We got a lot of comments about being 20 Alpha. The most important thing is members had a great time and there were no injuries, not even a bee sting!
- Steve will follow up with the school district regarding any final charges that might be due for use of the school facilities.

#### 6 Reports from Members at Large

- Tim Wheeler has used funds from the education donation to purchase Tech license manuals for use by the club in training classes. He also seeded the purchase of special name badges for the Morse Group members, though that cost will be recovered.
- Zak Cohen commented that in his opinion, this Field Day was the best in a long time.

#### 7 Technical – Adrian Jarrett

- Adrian posted CVARC information on Facebook's 2018 ARRL Field Day group and got quite a discussion going. It was quite obvious from the other posts what a great set up we have.

#### 8 Education – Bill Willcox

- The General license training classes will begin on the July 14<sup>th</sup>, 8 a.m. to 1 p.m. for five weeks.
- The Technician license training classes will begin on July 21<sup>st</sup>, 1 p.m. to 5 p.m. for four weeks. The VE session is scheduled for August 12<sup>th</sup>.
- The first Basic Radio Tech Talk will be on antennas on July 18th. Location: Thousand Oaks City Hall Oak Room. Time: 7:00 - 9:00 pm Presenters: Bill Willcox, Education Coordinator, Adrian Jarrett, Technical Guru, Zac Cohen, member at large, CVARC. They will discuss the types and sizes of practical amateur radio antennas that new hams can build or buy and install.

## **9 Newsletter – Stu Forman**

- The preliminary newsletter will be sent shortly to the Board for review.

## **10 Social – Mike Felio**

- Mike will begin planning for the October 6th mini Field Day and for the Holiday Party. Zak has already made a reservation at the venue and will work with Mike on the Holiday Party planning.
- Mike Felio posted the following list for pre-meeting dinners for the next few months:

August

Don Cuco Mexican Restaurant  
254 W. LA Avenue Moorpark

September

Szechuan Garden  
484 E. LA Avenue Moorpark

October

Bandit's Bar and Grill  
589 N. Moorpark Rd. Thousand Oaks

## **11 Website Updates – Ben Herrera – Absent**

- The website subcommittee of Stu, Mark and Andy met and discussed what material we'd like to see on the website using a more accessible content management system, Word Press. One option being considered is converting the CVARC Newsletter into a blog appearing on the website. The subcommittee is going to meet with website creators to discuss our plan and the costs, and then come back to the board with a proposal.

## **12 Public Relations – Joe Sprissler**

- Meeting announcements for July have appeared in both editions of the Acorn. Joe is sending Congresswoman Brownley a note thanking her for visiting us at Field Day. Andy Ludlum will send Joe a template for CVARC letterhead.

## **13 Other Items: None**

Meeting adjourned at 20:47

Submitted by: Andy Ludlum – K6AGL