

# CVARC Board Meeting Minutes

## May 10, 2018

### Board Members:

President – Stu Forman  
Secretary – Andy Ludlum  
Education – Bill Willcox  
Public Relations – Joe Sprissler  
Newsletter – Stu Forman  
Social – Mike Felio (Absent)

Vice President – Mark Horner  
Treasurer- Christian Ylagan (Absent)  
Operations – Steve Gillis  
Tech Coordinator – Adrian Jarrett  
Member at Large – Ben Herrera (Absent)  
Member at Large – Zak Cohen  
Member at Large - Tim Wheeler

### Visitors:

Meeting called to order: 18:55 by Stu Forman

- 1 **Minutes** - The Board reviewed and accepted minutes of previous meeting as written.
  - Dues notices have been emailed to everyone due May, 2018.
  - Andy Ludlum will give Stu Forman a list of the people from who we need complete or updated roster information. Mark Horner (filling in for Stu) will mention names at the May 17<sup>th</sup> meeting.
  - Action items were followed up.
- 2 **Treasurer's Report** – Accepted
- 3 **Presidents Report** – Stu Forman
  - a) ARRL Special Service Club designation renewal has been submitted by Zak Cohen. He says it takes up to 3 months to get the certificate. Zak will follow up.
  - b) Mesh installation status: Paul Strass has submitted to Stu Forman an accounting of expenditures to date. The information was shared with the Board.
  - c) Donation to the Club: A sizable equipment donation was made to club by John Nettekoven - K6DHG. K6DHG stepped away from ham radio about 8 years ago. He never was a CVARC member. A letter has been sent to K6DHG acknowledging the donation, thanking him and giving him a complete list which he can use for tax purposes. The Board decided to use the donation in the following ways:
    - **Yaesu FT-100 HF/VHF/UHF transceiver – complete mobile rig in a box:** *This will be used as the “red ticket” raffle item at the Holiday Party.*
    - **Sony ICF 2010 PLL Synthesized Receiver Air/FM/CW/MW/SW:** *This will be given to Dean Nedelman for use as a monthly raffle grand prize.*
    - **MFJ-259B HF/VHF SWR Analyzer:** *This will be kept by CVARC for club use.*
    - **Two Boxes of Miscellaneous Parts:** *Andy Ludlum will bring the parts to the May 17, 2018 club meeting for club members to take as they wish.*
    - **Henry Radio Model HRB-3 field strength indicator and standing wave bridge:** *This will be given to the CVARC Morse Group.*

- **Henry Radio DKT electronic keyer:** *This will be given to the CVARC Morse Group.*
- **Yaesu FT-1000 MP HF transceiver with Yaesu SP-8 external speaker, Yaesu FP-29 power supply and cable and Yaesu MH-31 dynamic microphone:** *It was decided this will be sold as silent auction at a club meeting later this year. It appears to be in good working order, but Andy Ludlum will ask Ben Kuo if he will check out rig before we put it up for auction. Suggested minimum bid was \$500. Once we are sure the item is in good shape, the auction will be publicized in the newsletter/Yahoo group.*
- **Antennas: tunable HF antennas, loaded HF antennas, mobile whip antennas, Cushcraft vertical antenna:** *It was decided the antennas will be brought to a future CVARC meeting, possibly July, and offered free to members who want them.*

d) May 17<sup>th</sup> meeting: Mike Felio coffee, Bill Willcox cookies. Stu (Mark) is going to see if a member wants to volunteer to bring cookies in June. If not, Zak Cohen offered to be the backup. The pre-meeting dinner will be Dugout Sports Grill, 109 W. Cochran St. Simi Valley. Brent's Deli in Thousand Oaks is scheduled for June.

#### 4 Vice Presidents Report – Mark Horner

- a. The May 17<sup>th</sup> Speaker is Steve Gillis on Field Day. Andy Ludlum has updated Adrian Jarrett's past presentation and has shared it with Steve. Steve was given some supplemental information to study. **Andy will bring a laptop with a serial port to use on May 17<sup>th</sup>.**
- b. Upcoming Speakers: Thursday, June 21, 2018 –Emergency Preparedness. Bill Boyd, Emergency Manager with the Ventura County Sheriff's Office of Emergency Services will discuss emergency preparedness and communication in Ventura County. Thursday, July 19, 2018 – Logging Software: Adrian Jarrett-K6KY, Rick Slater-AG6AY, Stu Sheldon-AG6AG and Dean Nedelman-K6DIN will present a panel presentation about several of the more popular logging software programs, such as N1MM, N3FJP, Logger32 and Ham Radio Deluxe. **Adrian is looking into the most popular programs and is still deciding which ones will be discussed by the panel.**
- c. Some program suggestions were made: Solar panels, how to set them up, choosing the proper inverter, connections to stations. Mesh networks: How they work, etc. (It was suggested mesh be done closer to the time Paul Strauss has the new mesh installation on Rasnow Peak completed.)

#### 5 Operations – Steve Gillis

- a. Plans are progressing for Field Day (June 23-24, setup Friday 22<sup>nd</sup>). **Steve expected he would receive approval for use of the Maple Elementary School site (3501 Kimber Drive, Newbury Park) on Friday, May 11, 2018. It was requested that Steve and Kat Hunley (K6VQN@arrl.net) update the shared Field Day spreadsheet.** Steve was also asked if he was going to have a **second**

Field Day meeting at Pickles. He is considering the idea. Steve has confirmed that Stu Sheldon has the quadplexer and Rob Hansen has the two club triplexers. Bill Willcox (Field Day Safety Officer) requested details on the generators (primary and backup) will be used at Field Day so he can take appropriate safety measures. He was particularly concerned about safe fuel storage. Mike Felio: A Field Day BBQ signup sheet should be prepared for the May 17<sup>th</sup> club meeting. Ticket sales have already been promoted in member emails and on the Yahoo group.

- b. CVARC Morse Group: Steve reported the group now has 23 members. 12 members met on Wednesday, May 9<sup>th</sup> at the East County Sheriff Station and heard a speaker, N6IET- Rick Stutsman, a CW enthusiast.

## **6 Reports from Members at Large – Zak Cohen, Tim Wheeler**

- a. Zak Cohen had no issues to report other than he is enjoying socializing with members at the meetings. He is making a point to talk to all new members and guests.

## **7 Technical – Adrian Jarrett**

- a. Project Update: The halo antenna project May 5<sup>th</sup> at the Sheriff's station was a success, eight antennas were built, two have already been on the air. It was suggested we consider another project for the fall, possibly October. It was decided we will discuss possible projects at the next board meeting. Mark Horner volunteered to get the data from the past member survey on projects and share the information with board members.

## **8 Education – Bill Willcox**

- a. Dates have been set and the Sheriff's Station room reserved for upcoming license classes:  
The General license training classes will begin on the July 14<sup>th</sup>, 8 a.m. to 1 p.m. for five weeks.  
The Technician license training classes will begin on July 21<sup>st</sup>, 1 p.m. to 5 p.m. for four weeks. The VE session is scheduled for August 12<sup>th</sup>.
- b. Bill "Basic Tech Talks" a club instructional series, will begin in July at a restaurant to be named later. (Or perhaps the Oak Room at Thousand Oaks City Hall, Zak Cohen can help with that.) The first talk will be on Antenna Basics, Bill is looking for a member willing to give the talk, he will ask for a volunteer at the May 17<sup>th</sup> club meeting.

## **9 Newsletter – Stu Forman**

- a. The preliminary newsletter was sent to the Board for review.

## **10 Social – Mike Felio – Absent**

## **11 Website Updates – Ben Herrera - Absent**

## **12 Public Relations – Joe Sprissler**

- a. Announcements have been appearing regularly in the Acorn. Joe will send out Field Day invitations to elected officials and served agencies. Also, he will remind the Acorn editor about the multiple Field Days in the area.

**13 Other Items:**

- a) The *Welcome to the Conejo Valley Amateur Radio Club* letter was reviewed and discussed. The Board was pleased with the content. It was decided to fit the material on one sheet, both sides. Andy Ludlum will review the content for errors and typos and then send the file to Bill Willcox who will make 100 copies. Tim Wheeler suggested the letter could be used for purposes beyond new members, such as Field Day and other events.
- b) It was decided Steve Gillis, Zak Cohen and Adrian Jarrett should be given administrator rights to the CVARC Facebook page. Andy will attempt to do so.

Meeting adjourned at 21:00

Submitted by: Andy Ludlum – K6AGL