

# CVARC Board Meeting Minutes

## March 8, 2018

### Board Members:

President – Stu Forman  
Secretary – Andy Ludlum  
Education – Bill Willcox  
Public Relations – Joe Sprissler  
Newsletter – Stu Forman  
Social – Mike Felio

Vice President – Mark Horner  
Treasurer- Christian Ylagan  
Operations – Steve Gillis  
Tech Coordinator – Adrian Jarrett  
Member at Large – Ben Herrera (Absent)  
Member at Large – Zak Cohen  
Member at Large - Tim Wheeler

### Visitors:

Paul Strauss

Meeting called to order: 19:00 by Stu Forman

- 1 **Minutes** The Board reviewed and accepted minutes of previous meeting as written. Follow-up on item from minutes:
  1. Christian Ylagan will archive all past due members who did not respond to the renewal offer send by Andy Ludlum last month.
- 2 **Treasurer's Report** – Accepted as published.
- 3 **Presidents Report** – Stu Forman
  - a) Paul Strauss, WD6EBY has been granted permission to install an amateur digital mesh system and a UHF Repeater system on Rasnow Peak. He made a presentation to the Board requesting funding from CVARC in the amount of \$2000 for the mesh portion of the project. The mesh Interconnect will provide: a 5 GHz mesh access point providing connectivity for the Conejo Valley to the mesh network and a 5 GHz mesh link to interconnect the Rasnow Peak Node to the greater County mesh backbone network. Additionally, this 5 GHz mesh link will allow the BOZO repeater to have an as-required ROIP (Radio over IP) direct interconnect into the WD6EBY County Wide repeater network. This interconnect will be the principal way to intertie the repeaters for CVARC's Sunday night Newbie Net.

After Paul Strauss completed his presentation to the Board, Andy Ludlum explained a number of years ago, the club accepted a \$4,126 donation with the understanding the money would be used to support worthy digital projects in the future. (The money was the proceeds of an equipment sale when an area packet network was taken down. Rob Hansen, W6RH and Jeff Reinhardt, AA6JR suggested the money be donated to CVARC and earmarked for installation of a new packet network or an appropriate digital project on Mt. Rasnow.) Some of this money has been spent, but \$3800 remains. After some discussion, the Board unanimously agreed this was a worthy project clearly in line with the intent of

the donation. Stu Forman will inform Paul Strauss that the Club agreed to fund the project and would outline some procedural details (i.e. receipts and return of any unspent funds) in his letter to Paul. Christian will prepare the check. The money will be drawn from the club's savings account, not operational funds.

- b) CEEF Grant Status: The application period for the Thousand Oaks CEEF Grant has begun: February 26, 2018 to April 11, 2018. Andy Ludlum has downloaded the application and he will fill out everything but the financial parts. He will then forward it Christian Ylagan to complete the application. Christian will then forward the application to Stu Forman who will sign it and return it to Andy who will take care of getting it to the City of Thousand Oaks.
- c) Westlake Village City Hall Insurance: Christian Ylagan has provided Westlake Village City Hall with the insurance documents requested for use of the meeting room for our Board Meetings.
- d) The Board discussed an invitation to participate in the 2<sup>nd</sup> Annual Safety Fair from Assembly Member Jacqui Irwin. Zak Cohen announced he has already signed up for the fair (as ACS) and is bringing the communications trailer. It was decided CVARC would partner with Zak, providing our club banners and brochures. Steve Gillis and Stu Forman also volunteered to work with Zak at the event. It was decided that Stu Forman would call Nancy Frawley (805-482-1904) in Assembly Member Irwin's office, explain our plans and thank her for the invitation and for listening to our suggestion about moving the event away from Field Day weekend.
- e) March 15<sup>th</sup> meeting: Mike Felio coffee, Zak Cohen cookies. April 19<sup>th</sup> meeting, Mike coffee, Andy Ludlum cookies. The pre-meeting dinner will be Bandits, 589 N. Moorpark Road, Thousand Oaks.
- f) Some items to consider mentioning at the March 15<sup>th</sup> meeting: website assistant for Ben Herrera and time for Ben Kuo to discuss the Boy Scout Camporee event.

#### **4 Vice Presidents Report – Mark Horner**

- a. The March 15<sup>th</sup> Speaker: Designing HF Remote Systems: David Shoaf-KG6IRW, of Elecraft. David will discuss emerging remote architectures, the gatekeeper function, maintaining control and privacy as well as sharing some of his implementation guidelines.
- b. Upcoming Speakers: Thursday, April 19, 2018 – Contesting: Pete Heins-N6ZE is an active contester and is considered an expert in VHF/UHF contesting. This is confirmed by Mark Horner. Thursday, May 17, 2018 – Emergency Preparedness: Bill Boyd, Emergency Manager with the Ventura County Sheriff's Office of Emergency Services discusses emergency preparedness and communication in Ventura County. This is still tentative and will be confirmed by Andy Ludlum

#### **5 Operations – Steve Gillis**

- a. Mini Field Day – Date has been changed to Saturday, April 14<sup>th</sup> due to availability of the location: Thousand Oaks Community Park, 2525 North Moorpark Road. Fee has been paid and insurance documents were

submitted. Stu Forman and Steve Gillis will discuss the event at the March 15<sup>th</sup> meeting.

- b. CVARC Morse Group: Steve continues to develop his plan for a CVARC group dedicated to Morse Code and CW. He discussed using software to create code listening practice audio files (mp3s) that could be send out to interested members. Steve will get together with his “core group,” Zak Cohen and Norm Campbell, AB6ET and continue to develop the program. The Board is supportive of the overall program.

## 6 Reports from Members at Large – Zak Cohen, Tim Wheeler

- a. The member at large “surveys” of the members does not appear to be working well. It was recommended if Board members want to probe member’s opinions on a particular topic we should go back to using Survey Monkey. No specific topics were identified at the meeting.
- b. Tim Wheeler continues to find new members who are interested in basic operating instruction.
- c. The idea of having a resource/information email for new members was discussed by the Board. It would be sort of “welcome package” outlining Club benefits such as the newsletter, Yahoo group, classes, meeting locations, Newbie Net, etc. Andy Ludlum volunteered to draft a letter for Board review at the next meeting.

## 7 Technical – Adrian Jarrett

- a. Project Update: Adrian showed prototypes of both 6m and 2m halo antennas. It’s estimated the project would take 2-3 hours and cost about \$25. It was decided to propose a project date of May 5<sup>th</sup> (Zak Cohen to confirm.) Adrian will discuss both antennas at the March 15<sup>th</sup> meeting and pass around a sign-up sheet to see how many people want to make either antenna.
- b. Adrian also requested to be called upon to discuss part of his Technical role: to help members with technical issues by matching them up with members with similar interests or the necessary expertise.

## 8 Education – Bill Willcox

- a. The next class will be: Extra beginning Saturday (March 10<sup>th</sup>) for 5 weeks from 8 am to noon in the Community Room at the East County Sheriff’s Station.
- b. A Technician class will begin St. Patrick’s Day, March 17<sup>th</sup> for 4 weeks from 1 pm to 5 pm.
- c. A Fundamentals class will begin in September. More details will be coming at a later date.

## 9 Newsletter – Stu Forman

- a. The preliminary newsletter was sent to the Board for review. There were no requests for additions or corrections, so Stu will be sending it to Ben Herrera to be uploaded to the website over the weekend.

**10 Social – Mike Felio**

- a. Mike received Board approval to buy pizza and soft drinks for the April 14<sup>th</sup> Mini Field Day.

**11 Website Updates –**

- a. None

**12 Public Relations – Joe Sprissler**

- a. Meeting announcements have been appearing regularly in the Acorn.

**13 Other Items:**

Meeting adjourned at 21:00

Submitted by: Andy Ludlum – K6AGL