

CVARC Board Meeting Minutes

January 11, 2018

Board Members:

President – Stu Forman
Secretary – Andy Ludlum
Education – Bill Willcox
Public Relations – Joe Sprissler
Newsletter – Stu Forman
Social – Mike Felio

Vice President – Mark Horner
Treasurer- Christian Ylagan
Operations – Steve Gillis
Tech Coordinator – Adrian Jarrett
Member at Large – Ben Herrera (Absent)
Member at Large – Zak Cohen
Member at Large - Tim Wheeler

Club Members:

Stu Sheldon

Meeting called to order: 19:30 PM by Stu Forman

- 1 Reviewed and accepted minutes of previous meeting as read
- 2 **Treasurer's Report** – Accepted as published. Christian Ylagan will be preparing a 2017 P&L statement for Stu. He will send an updated roster to Andy Ludlum who will send notes to past due members. If they do not respond they will be archived. CVARC is a 501 (c)(3) non-profit and is able to accept cash donations which are acknowledged in a letter from the Club. Andy Ludlum has a template and can do these letters.
- 3 **Presidents Report** – Stu Forman
 - a. Options were discussed regarding a content management system for the CVARC website. Stu Forman will meet with Ben Herrera to discuss some desired enhancements to the site.
 - b. January meeting will have Mike Felio bringing cookies and coffee. Mike will be working on a volunteer system for future meetings. Bill Willcox volunteered to bring cookies in February.
 - c. The pre-meeting dinner will be at Stonefire Grill, 3635 E Thousand Oaks Blvd. Thousand Oaks.
- 4 **Vice Presidents Report** – Mark Horner
 - a. Ben Kuo-AI6YR is confirmed to talk about this experiences assisting people living on several Caribbean Islands devastated by Hurricane Maria.
 - b. The February speaker is also confirmed, it will be John Castorina WB6AZP who will discuss restoring WW2 Era Radios that were installed on B-51 and P51 aircraft
 - c. The next meeting of the speaker's committee is Wednesday, January 17th and it is anticipated March will be confirmed at that time.
- 5 **Operations – Steve Gillis**
 - a. Venue has been reserved for the Winter Field Day, January 27th.

- b. Mike Felio will take care of food and drinks for the event.
- c. Bill Willcox confirmed we will have 6 Girl Scouts at the January 27 Winter Field Day working on activities toward the ARRL Wireless and Radio Technology Patch. We still need volunteers for several more activities. This supports our mission as full service club as well as helping recruit girls into the hobby and STEM fields. Several board members volunteered to lead activities for the scouts. More volunteers will be sought at the club meeting and through the club's Yahoo group.

6 Reports from Members at Large – Zak Cohen, Tim Wheeler, Ben Herrera

- a. It was decided in lieu of electronic surveys, board members would direct member questions through Stu Forman to the Members at Large and they would discuss the issues directly with members during social time at Club meetings.

7 Technical – Adrian Jarrett

- a. The last 15m Net was a little lonely due to the holidays. Adrian is still working on the 6m halo antenna project. He is going to bring some of the ones he's built for the board to see at the next meeting. We still would like do this as a first quarter project.

8 Education – Bill Willcox

- a. The next class will be: Extra beginning March 10th for 5 weeks from 8 am to noon in the Community Room at the East County Sheriff's Station.
- b. A Technician class will begin March 17th for 4 weeks from 1 pm to 5 pm.
- c. A General class will be scheduled for July and a Fundamentals class will begin in September. More details on both will be coming at a later date.

9 Newsletter – Stu Forman

- a. The preliminary newsletter was sent to the Board for review.
- b. Stu is making some corrections and additions, he is still waiting for calendar updates, Newbie Net schedule.

10 Social – Mike Felio

- a. Mike is using the previous year's list for Dinners with the Speaker. He is interested in hearing any suggestions for new restaurants. He will put out a quarterly schedule soon.

11 Website Updates –

- a. Stu Sheldon reported we need to change the registration of the domain by April. The board agreed he should create a new account with Go Daddy moving the domain from Zak Cohen to CVARC. Christian will provide Stu with the needed CVARC credit card information. Stu will attempt to get a 5 year registration so we don't have to worry about this every year.

12 Public Relations – Joe Sprissler

- a. Meeting notices have been appearing the last two weeks in the Acorn.

12. Other item:

- a. Andy Ludlum is going to review the deadlines for the Thousand Oaks CEEF Grant.
Andy, Zak and Christian have been involved in putting together past grants.

Meeting adjourned at 9:10 PM

Submitted by: Andy Ludlum – K6AGL