

# CVARC Board Meeting Minutes

## November 9, 2017

### Board Members:

President – Andy Ludlum  
Secretary – Zak Cohen (Absent)  
Education – Norm Campbell  
Public Relations – Joe Sprissler (Absent)  
Newsletter – Stu Forman  
Member at Large – Charles Pember (Absent)

Vice President – Tim Wheeler  
Treasurer- Christian Ylagan (Absent)  
Operations – Ben Herrera (Absent)  
Tech Coordinator – Eric Peterson  
Member at Large – Adrian Jarrett  
Member at Large - Mark Horner (Absent)

### Club Members:

Bill Willcox  
Steve Gillis  
Mike Felio

Meeting called to order at 1930 by Andy Ludlum.

1. Minutes of previous meeting, October 12, 2017 – Accepted as published
2. Treasurer’s Report – Accepted as published
3. President’s Report – Andy Ludlum
  - a. Welcome visiting club members observing and preparing to transition to BOD.
  - b. Andy Ludlum sent notices to delinquent and past members encouraging them to become current or rejoin CVARC.
  - c. For November 16 meeting: Eric Peterson will bring coffee, Adrian Jarrett will bring cookies.
  - d. Pre-meeting dinner confirmed as Don Cuco in Moorpark.
  - e. Paperwork submitted by Tim Wheeler for the WLV Henderson Fireside Room for BOD meetings; confirmed and approved by the city for all 2d Thursdays of 2018 except December. Insurance and meeting room code of conduct confirmed and discussed.
4. Andy Ludlum discussed Hugh Bosma Award; vote by BOD; will announce at Holiday Party, December 7, 2017
  - a. Names of nominees presented.
  - b. Vote taken; confidential results tallied.
  - c. Exact details for the record will be published separately until after Holiday Party.
  - d. Tim Wheeler will arrange to have tab made for annual plaque.
5. Vice President’s Report—Tim Wheeler
  - a. Special thanks to Adrian Jarrett for filling in with presentation at last club meeting.
  - b. Arrangement for November 16 club meeting on track for Dennis Kidder-W6DQ as guest speaker; timely presentation due to his book and QST articles about Arduino.
  - c. Upcoming speakers will include reschedule of old time radio presentation; not sure if Bob Heil can reschedule; other speakers being considered by Speakers Committee.
  - d. Next Speakers Committee meeting is November 15; Stu Forman and Mark Horner will be added to committee members list; current members will continue on.
  - e. Speakers Committee may consider a theme for 2018; ideas such as “the year of” digital to include DSTAR/DMR, CW and others discussed; maybe technology; possibly a member’s survey will be requested for ideas.

6. Holiday Party – Andy Ludlum for Zak Cohen
  - a. Sign-ups and ticket sales are close to minimum need for venue.
  - b. Andy Ludlum will make Yahoo group announcement; need to know how many, can accommodate all; payment by check, card, cash.
  - c. Big raffle sales just about at cost of prize.
  - d. Final count and payment to venue due soon after regular club meeting.
7. Discussion of elections, 2018 BOD – Andy Ludlum
  - a. Slate of candidates have agreed to run for office; presented at last club meeting.
  - b. Can add additional candidates at club meeting if nominated.
  - c. Members will vote November 16 at regular club meeting.
  - d. Current BOD will offer assistance to new officers for transition.
  - e. Stu Sheldon will be asked to add or delete BOD emails after election.
8. Reports from Members at Large – Adrian Jarrett
  - a. Winter Field Day is scheduled for January 27, 2018.
  - b. Same location as in past; park north of TO High School.
  - c. Adrian Jarrett, Tim Wheeler, and Steve Gillis will make arrangements for reservation, insurance, and electrical connection.
9. Education Report – Norm Campbell
  - a. Technician and General Class license training starts November 11 and November 18 as scheduled; VE test session follows last class on December 10.
  - b. Notices have been posted on website, newsletter, discussion group, and newspapers.
  - c. Bill Willcox is considering Extra Class license training next year; he may consider moving training dates around based on attendance numbers.
  - d. Bill Willcox asked about experienced hams, such as Members at Large, working with newer licensed hams to keep them interested in radio; Andy Ludlum said he has encouraged Members at Large at club meetings to talk with newer hams.
  - e. Norm Campbell said he has invited newer hams to his station to see it in operation.
  - f. Eric Peterson asked if city CERT groups should be invited to meet with club members to gain experience.
10. Newsletter Report – Stu Forman
  - a. Current November newsletter is ready after a few changes.
  - b. After elections he may need an assistant with the newsletter instead of doing two jobs.
11. Website—Andy Ludlum
  - a. Andy Ludlum will ask Ben Herrera about adding a text box to front page of website where notices could be added by authorized persons.
12. Public Relations Report – Joe Sprissler (not present but reported by email)
  - a. Announcements for meetings and classes have been sent to newspapers.
13. Raffle Report – Bill Willcox
  - a. Raffle revenue was down a little last month but not enough to significantly change raffle prizes.
  - b. Main prize for club meeting raffle is ARRL Handbook.
  - c. Eric Peterson said one field strength meter from building project is available for raffle; another is available for sale.
14. Meeting adjourned at 2033.

Minutes taken by Norm Campbell for Zak Cohen.