

CVARC Board Meeting Minutes

January 12, 2017

Board Members:

President – Andy Ludlum (Absent)

Secretary – Zak Cohen

Education – Norm Campbell

Public Relations – Joe Sprissler

Newsletter – Stu Forman

Member at Large – Charles Pember (Absent)

Guest – Stu Sheldon

Vice President – Tim Wheeler

Treasurer- Christian Ylagan (Absent)

Operations – Ben Herrera

Tech Coordinator – Eric Peterson

Member at Large – Adrian Jarrett

Member at Large - Mark Horner (Absent)

Guest – Bill Wilcox

Meeting called to order: 19:26 PM by Tim Wheeler

- 1 Reviewed and approved minutes of previous meeting
- 2 **Treasurer's Report** – Reviewed notes prepared and submitted by Christian
 - a. We had a 2016 year-end loss of only \$522. Excellent. This included a dues reduction
- 3 **Presidents Report** – Reviewed notes prepared and submitted by Andy
 - a. January meeting will have Eric bringing the coffee and Zak bringing cookies
 - b. January pre-meeting dinner will be at Topper's Pizza, 1416 N. Moorpark, Thousand Oaks
 - c. Suggest that we should get a list of the whole years pre-meeting restaurants
 - d. Holiday party went well – Thanks to the committee, Tim, Zak, Christian, Andy and Michelle
 - e. 55 Tickets were sold for the party
 - f. Mark prepared an evaluation survey on the holiday party and it is now on line
- 4 **Project's Committee** –
 - a. Andy was elected to the committee and will be its chair
 - b. Possible having projects that include a build and then educational explanation of the theory of the project – such as an antenna and then how it works
 - c. Possible other projects include Pan Adaptors, antennas and any project that builds basic skills
- 5 **Vice Presidents Report** –
 - a. The January meeting will be on Propagation charts given by Adrian
 - b. February will be Bob Heil, March will be ATV and April will be a discussion of Noise Floor
- 6 **Operations Report** –
 - a. It was decided to pass on the Winter Field day due to weather. In its place might be a picnic at someone's house with members bring equipment – March/April
 - b. First week in March start Field Day planning
 - c. Field day – need more night operations, possible operating positions in tents changing to a new configuration. More filters may be needed. Power is OK
 - d. Maybe next year think of a different venue

7 Reports from Members at Large –

- a. Adrian tried approaching new members at last meeting – continue with that effort

8 Education –

- a. March we will have a General and Technician License class starting on March 4th for 5 Saturdays. Mornings will be General (9-1) and afternoons (1-5) will be Technician at ECSS
- b. April or May possible CW class
- c. One day classes on different issues will be planned by Norm

9 Newsletter –

- a. Latest newsletter is posted and well received
- b. Please get publishable information a week before the Board Meeting to Stu
- c. The Grand Prize at the meeting will be the FT-60 Handheld

10 Website Updates –

- a. Stu is working on the User Portal Back End Data Base Management System
- b. The Data Base is done and entries can be made
- c. Need to get together with Christian to see what info is desired for the Data Base – Once the info is set coding will be done in PHP/MySQL software on a server
- d. Data Base will be personnel info and not personal info such as address, e-mail, ACS number, etc.
- e. Data Base will be able to be a look-up by members and entry and updates also by members
- f. Pass words will be available
- g. Other SQL data bases will be available for info requests and other services
- h. Add a MSG board later with possible e-mail service
- i. Security on system will be passwords and data encryption
- j. No personal info will be stored
- k. Website is waiting on Data Base completion

11 Public Relations –

- a. Information on Classes will be promulgated

Meeting adjourned at 20:41 PM

Submitted by: Zak Cohen N6PK